

Contact Details: 0433 510 608

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Builder's Licence: 332550C

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## STEPS TO BUILDING YOUR DREAM HOME - VACANT BLOCK

STAGE 1 -	PROJECT ASESSMENT	Client Commitments	Outcome:
1.1	* Determine a design to suit client's land, lifestyle and personal needs.  * Provide indicative quote to ensure project fits within the client's budget.	Client to provide the following documents if available:  * Developers disclosure plan.  * Contract of Sale & 88B.  * Title Search.	* Initial siting to be completed by True Vine Homes. Indicative budget & site plan is finalised.
1.2	Preliminary Concept Design:  * Survey on the land is carried out.  * 149 certificate is ordered.  * Soil test is carried out.  * Preliminary concept design is drawn - Site plan, Floor Plans & Elevations.	* Client to pay non refundable \$2,950.00 to proceed (forms part of the 5% deposit).  * Note: A fee of \$100 per minor amendment to the concept drawings will be charged after the initial 2x free variation.	Preliminary Drawings are completed and site requirements identified through consultant reports.
STAGE 2 -	TENDERING	Client Commitments	Outcome:
2.1	* Tender is produced on client's accepted concept designs.	<ul><li>* Client to review tender and inclusions.</li><li>* Client to propose any variation.</li></ul>	Tender finalised.
2.2	Tender Acceptance & Development Application:  * Engineering  * Thermal & Energy Assessment.  * Bushfire & Acoustics (if applicable).  * Developer's Approval (if applicable).  * Other statutory requirements.	* Client is to pay \$10,000.00 to proceed with Development Application (forms part of the 5% deposit).  * Client is to complete external colour selections.	Drawings are prepared and lodged on behalf of the client. Please note application may take 6-8 weeks. During this time, client to also finalise external and internal colour appointments.



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STAGE 3	- COLOUR SELECTIONS	Client Commitments	Outcome:
3.1	Colour Selections:  * External and Internal Colours.  * Kitchen.  * Electricals.  * Tiling / Timber / Carpet Flooring.  * Staircase.  * Aircon.	* Client to complete colour selection before building approval.  * Client to sign off on all variations raised during colour selection.	* Once colour selections are completed, True Vine Homes will proceed with the preparation of Contracts and Contract Drawings.  * Tender to be revised with signed off variations (if any) from colour selections.
STAGE 4	- CONTRACT SIGNING	Client Commitments	Outcome:
4.1	Contracts, Contract Drawings & Final Tender is prepared to be signed.	* Client to Sign contracts and pay the remainder of the 5% deposit.  * Client to prepare finances.  * Note: any variation after contract signing may incur a minimum charge of \$500.00.	Once contracts are signed, True Vine Homes will proceed with acquiring the construction certificate & prepare final construction plans for site start.
STAGE 5	- SITE START	Client Commitments	Outcome:
5.1	Job is prepared for construction.  * Construction Plans.  * Final Tender.  * Final Colour Selections.	* Note: any variation during construction may incur a minimum charge of \$1,000.00.  * PROGRESS PAYMENTS:  1. Deposit - 5%.  2. Slab - 25%.  3. Frame - 20%.  4. Brickwork - 20%.  5. Linings Commencement - 20%.  6. Completion - 10%.	Once job is sent to site, the supervisor will contact and guide client throughout the construction of the home.



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